

Center for Experiential & Applied Learning/Whole Body Donation

by phone: **336.716.4369**
by fax: **336.716.2447**
by email: **bodydonation@wakehealth.edu**



Dear Prospective Donor, Family Members and/or Healthcare Providers,

Thank you so much for your interest and for your intended support of medical education through whole body donation at Wake Forest School of Medicine.

The enclosed documents outline the steps for healthcare provider(s) and family members to follow a prospective donor's wish to donate at the time of death.

There is no requirement to submit any paperwork directly to our program prior to the occurrence of death.

If you have submitted or requested an application for pre-registry, we very much appreciate your willingness to make a positive difference in healthcare. Our process for donation is now updated to better align with changes in state regulations.

The materials in this packet outline the current procedures for donation.

Every potential donor who meets current criteria at the time of contact will be accepted for donation, with authorized signature from legal next of kin. Every contact will require assessment regardless of the status of any prior pre-registry.

Program staff is available twenty-four hours a day to assess the condition of a potential donation. The enclosed checklist holds the contact numbers for assessment.

Our printed brochure contains a wallet card that will provide immediate direction for first responders, healthcare representatives and/or next of kin to contact program staff at the occurrence of death. To request a paper packet, please email your current mailing address to bodydonation@wakehealth.edu or contact by phone at 336-716-4369.

We very much appreciate the generosity in your consideration.

With sincere gratitude,

Whole Body Donation Program
Center for Experiential and Applied Learning
Wake Forest School of Medicine

CEAL whole body donation program

by phone: **336.716.4369**
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Checklist for Whole Body Donation

Prior to the occurrence of death:

- Review the enclosed material with healthcare providers and family members
- Provide a copy of the enclosed Declaration of Consent to healthcare/hospice provider(s) and/or
- Provide a copy of the Declaration of Consent to legal next of kin

At the occurrence of death:

- Contact program staff to notify that a death has occurred
- Healthcare personnel must confirm condition with program staff

Upon completed assessment with healthcare personnel:

- Legal next of kin must sign and submit the Declaration of Consent
- Family or legal representative must contact a licensed transport service
- Funeral or transport service must contact program staff to schedule delivery

Download current materials at school.wakehealth.edu/whole-body-donation.

Program staff is available twenty-four hours a day to assess condition. Contact will in most cases provide an immediate decision by telephone.

Delivery is scheduled between the hours of 8:00am and 3:00pm, Monday –Friday.

For a death occurring outside these hours, arrangement must be made with the healthcare facility or funeral/transport service to provide appropriate storage until the next business day.

➤ **CONTACTS FOR ASSESSMENT AT THE OCCURRENCE OF DEATH:**

336-716-4369 Monday – Friday, 8:00am – 5:00pm

336-716-2011 After 5:00pm weekdays and on weekends/holidays, year-round
DIAL “0” TO REQUEST CONTACT FOR BODY DONATION

***We very much appreciate your efforts to affect
healthcare outcomes in a positive and powerful way.***



Declaration of Consent | Whole Body Release Form

Center for Experiential and Applied Learning (CEAL)
 1 Medical Center Blvd, Winston-Salem, North Carolina 27157-1040
 336-716-4369 | 336-716-2447 (fax) | bodydonation@wakehealth.edu
 Office Hours M-F (8:00 am - 5:00 pm); Delivery Hours M-F (8:00 am - 3:00 pm)



SIGNATURE ON THIS FORM MUST NOT BE DATED PRIOR TO THE DEATH OF THE DONOR.

This form is *only acceptable* when signed by the legal next of kin **AFTER** death has occurred.

Signature below grants permission to release the decedent to Wake Forest School of Medicine and authorizes delivery of the cremated remains to the address provided below.

For program use only:

The following steps **are required** to process an anatomical donation:

- Signature on this release form must be processed by the **legal next of kin**. This is a specific designation outlined by statute in the State of North Carolina. Where there are multiple siblings or children, additional signatures may be required unless the signatory is designated by the health care power of attorney (HCPOA) to authorize the donation.
- With contact to notify our program of the death, staff will assess the condition of every potential donation by phone with authorized healthcare personnel. For contact during operating hours (8:00am – 5:00pm, M-F), please call **336-716-4369**. Outside those hours, contact **336-716-2011** and request that the operator page on-call staff for whole body donation.
- Upon qualified assessment by healthcare personnel, the next of kin is responsible for arranging transport to our facility. This includes financial responsibility for transport. The transport service should contact our program during operating hours to arrange a staffed delivery (336-716-4369). With contact for donation that falls outside operating hours, the body must be maintained in appropriate storage until scheduled delivery.
- The following information is requested prior to confirming or receiving a scheduled delivery:

Information to Identify Donor:

(First Name)		(Middle Name)		(Last Name)	
(Date of Birth)	(Date of Death)	(Sex)	(Social Security Number)	(Marital status at time of death)	(Number of surviving children)
(Location where death occurred)				(Name of healthcare facility or hospice managing care)	
Check this box if death occurred in a private residence <input type="checkbox"/>					

- Cremation will not incur cost to the family. WFSM will process cremation and return the cremated remains as directed below:
 * **IF YOU DO NOT WISH TO RECEIVE RETURN OF THE CREMATED REMAINS, PLEASE CHECK THIS BOX:**

Requested Address for Delivery of Cremated Remains:

(Name of Recipient or Funeral Home Receiving Cremated Remains)	(Phone Number for Recipient)
(Mailing Address – please include street name and number, city, state and zip code)	

In the event of a delivery failure, WFSM will attempt contact with the legal next of kin. After a period of 12 months, cremated remains will process for dispersal according to state regulations.

- The following section must be completed by a party recognized by the State of North Carolina to hold authority. **Witness** signature must be provided by a person unrelated by blood or marriage. When signature is through a funeral service, signatory must hold authority to consent for cremation. Please contact program staff with questions, 336-716-4369.

Authorized Signature and Witness:

(PRINTED NAME OF SIGNATORY)	(Signature)	(Date)
Relationship to Donor Spouse <input type="checkbox"/> Child <input type="checkbox"/> Sibling <input type="checkbox"/> Parent <input type="checkbox"/> Other/DSS <input type="checkbox"/>	If signatory is one of multiple siblings and is either a child or sibling to the donor, please include the names below of all living children or siblings:	
(Contact information for signatory – please include street name and number, city, state and zip code)		(Phone number for signatory)
(PRINTED NAME OF WITNESS)	(Signature of Witness)	(Date)
(Contact information for witness or for the healthcare facility/funeral service that employs the witness in this context)		(Phone contact for witness or employer)

- This form may be returned by email (bodydonation@wakehealth.edu) or fax (336-716-2447). **Delivery will not be received or scheduled with transport service until receipt of this document is confirmed by program staff.**
- You are encouraged to retain a copy of this form as receipt of the disposition of remains for this donor.

Please accept our condolence and sincere appreciation for your family’s generosity. Donors to the Whole Body Donation Program at Wake Forest School of Medicine enable the better preparation of healthcare providers to deliver effective and life-saving care. We appreciate your efforts to facilitate those outcomes. Your contact is welcome with any future questions, by phone at 336-716-4369 or by email at bodydonation@wakehealth.edu.



Center for Experiential & Applied Learning/Whole Body Donation

Frequent questions surrounding whole body donation at Wake Forest School of Medicine:

Is pre-registry required? No, there is no requirement for pre-registry in our program. At the time a death occurs, we are able to conduct a brief assessment by telephone and provide a response within the same phone call. We have program staff available around the clock to receive calls for assessment and return an immediate decision. The only required documentation is a one page consent form that must be executed by the legal next of kin and requires signature after the time of death.

Every prospective donor who meets current criteria at the occurrence of death will be accepted for donation with assessment by qualified healthcare personnel and signature of consent from legal next of kin. We are available for that contact around the clock, every day of the year.

What is the benefit in planning ahead for whole body donation if there is not a requirement to do so? Engaging in conversation with family members and sometimes with healthcare providers can better prepare everyone to understand and fulfill a donor's wishes. In most circumstances, the disposition of the body will ultimately be at the discretion of the next of kin or assigned representative(s). Providing documents ahead of time that explain the intent to donate will prepare family and next of kin with materials that help them understand and direct the process for donation. Discussing the choice in advance may also lift the responsibility and difficulty that family members can face in making these choices for a loved one. Our program puts resources within reach that will help the next of kin and/or assigned representative(s) navigate the process and honor a donor's wish to participate.

Will there be a cost to the donor's family to participate in our program? The only costs associated with donating a body to Wake Forest School of Medicine involve transportation to the facility. These costs vary based on each family's particular needs and distance from the facility, as arranged with a private funeral or transport service. At the conclusion of study, there is no cost to the family for cremation or for the return of the cremains. Dispersal of ashes in accordance with state guidelines is also offered at no cost if there is no request for return of the cremains.

Will a donation be refused if a donor is identified as a live organ donor with DMV? With the exception of corneas, any organs removed postmortem would disqualify a body for study through our program. However, many donors choose to retain both designations. This preserves the chance for a life-sustaining gift that provides immediate benefit and leaves open the possibility for anatomical donation if there is no match with a living organ donation. The only way to be certain that a body would direct first to our program would be to remove the living organ donor identification from the DMV registry.

Will a donor's family be able to find out more about any particular illness or specific genetic condition(s) after donation? The nature of our study is not oriented toward diagnostic findings. The students in our programs are learning the structures and systems of the human body, and while every condition will enrich their understanding, there is no record that would identify a particular donor history or condition(s). Every donor's contribution will greatly enrich the preparation of providers to deliver the best care possible for their patients.

Who can answer additional questions? You can reach our office staff Monday through Friday, 8:00 am to 5:00 pm, at 336-716-4369 to address any questions about participation in our program. With a death that occurs outside regular business hours, our on-call staff can be contacted through the Wake Forest Baptist Health Services operator at 336-716-2011.

Every donation to our program improves the preparation of clinicians to deliver better outcomes in patient care. We very much appreciate your consideration, and your willingness to impact healthcare in a positive and powerful way. Downloadable forms are available online at School.WakeHealth.edu/Whole-Body-Donation.

